

May 7, 2020

Madison County Retail Food Establishments,

Governor Holcomb's May 1, 2020 Executive Order 20-26, <https://www.in.gov/gov/2384.htm> will allow for "in-person full dining services" to begin on May 11, 2020. The Governor's plan can be found at <http://backontrack.in.gov> and the Stage 2 documents (May 4 – May 23) may be found in "What's Open/What's Closed" link.

- Safeguards listed in Section 4 of Executive Order 20-26:
 - Found on page 4 of the order, including a written plan to ensure a safe environment for employees, customers, clients and members. The plan must be provided to every employee and posted publicly. Minimum requirements for the plan are listed within this section.
- Restaurant requirements are listed in section 10, within pages 6-7:
 - Capacity limits – in-person or on-premises dining is limited to no more than 50% of seating capacity. Reservations being required when practicable to better achieve social distancing requirements of 6 feet.
 - Bar areas shall remain closed.
 - Social distancing:
 - Tables/booths should be spaced at least 6 feet apart and parties should be 6 persons or fewer.
 - Self-service stations (salad bars, beverage stations, buffets, etc.) are not permitted.
 - All employees and staff shall be screened for COVID-19 symptoms before being allowed to work.
 - All employees and staff shall wear face coverings.
 - Live music – no live music is permitted.
 - Bars and taverns – remain closed.
 - Food delivery – school and other entities that provide food services to students or members of public may continue to do so on a pick-up and take-a-way basis only, no food should be eaten on-site.
- Enforcement will be administered by the Enforcement Response Team, ISDH/local boards of health, Alcohol & Tobacco Commission, and state/local law enforcement.
- Section 6 of Executive Order 20-26 requires all businesses to designate six-foot distancing for employees and customers to maintain appropriate social distancing, emphasizes hand washing for at least 20 seconds with soap and water for employees and frequently cleaning/sanitizing high touch surfaces. Businesses must have hand sanitizer (at least 60% per CDC recommendation) and sanitizing products available for employees and customers.

As this situation is dynamic, requirements may change. As of the date of this letter, these requirements reflect current requirements and recommendations.

Contact the following for answers to your questions:

- The Indiana Alcohol & Tobacco Commission at: <https://www.in.gov/atc/2854.htm>
- Critical Infrastructure hotline at: 877.820.0890 or <https://iedc.in.gov/resources/covid-19-updates-resources/home>
- For workplace safety issues contact the Indiana Department of Labor at: <https://in.gov/dol>

Stephanie Cain, 765.641.9677, scain@madisoncounty.in.gov

Sharon Breckenridge, 765.641.9535, sbreckenridge@madisoncounty.in.gov